



UNIVERSIDAD
CATÓLICA
BOLIVIANA

Coordinación Nacional de
Convenios y Relaciones
Internacionales

GUIDE TO EXCHANGE STUDENTS





INSTITUTION UNIVERSIDAD CATÓLICA BOLIVIANA "SAN PABLO"



ADDRESS

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OFFICE OF INTERNATIONAL AFFAIRS - LOCATION

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OPENING HOURS

Monday to friday 8.30 - 12.30 y 16.00 - 19.30



NOMINATION PROCESS

Please contact the International Relations Office on your university for specific requirements and to start the nomination process.

Universities with which UCB has an agreement must send by email (pzapata@ucb.edu.bo) all nominations to the Office of International Affairs, attaching the following documentation for each student within the application deadlines:

1. UCB Application Form:
<https://forms.gle/ExkojidjfVXBMp4Q8>
2. Passport copy.
3. Transcript, containing all the subjects and their corresponding grades.

NOMINATION DEADLINES:

November 30 for the 1st semester (February - June)
May 31 for the 2nd semester (August - December)
October 31 for Summer Courses (January)
May 31 for Winter Courses (July)

ACCEPTANCE

Nominee's acceptance as an exchange student will be sent around 1 or 2 weeks after the application deadline.



STUDIES

COURSES

Subjects offered by the UCB can be found at the following link:

<https://www.ucb.edu.bo/formacion/pre-grado/>

UCB offers, through the Department of Culture, courses of cultural immersion (including trips to other cities in Bolivia), extracurricular activities (artistic expression workshops, folk ballet, Tuna, choir and sports) and **subjects taught in English** (only on this majors: **International Business, Financial Engineering and Business Creation and Development**).



U.C.B. CREDITS

Regular Student (UCB) Full Time

30 credits / semester = 900 hours per semester

(6 subjects of 5 credits each semester, on average)

A UCB credit:

30 hours of work (classroom and distance learning) for 20 weeks (one semester).

5 credits cours

One semester includes 60 hours of classroom work and 90 hours of non-classroom work (total 150 hours / semester).



LANGUAGE REQUIREMENTS

Exchange students are required to have an intermediate level of Spanish and an intermediate level of English, only if they want to take classes in that language.

The UCB offers free semester-long **Spanish courses for exchange students** who request them.



GRADING SYSTEM

UCB grades its students with grades from 1 to a 100.

This grade is obtained by averaging: the system of continuous assessment during the semester (in which they must accumulate a minimum of **60/100**) and final exam (rated out of 100). **The average of both must be 51 for the classes to be approved.**

Class attendance is mandatory at UCB and in many cases attendance has a qualifying score.



OFFICIAL TRANSCRIPT U.C.B.

When the student completes the exchange program, UCB will send the Official Transcript Grades directly to their home university.



STUDENT LIFE

ACADEMIC YEAR



1st semester:

- First day of classes: First week of February
- Last day of classes: Third week of June

HOLIDAYS WITH SUSPENSION OF ACADEMIC ACTIVITIES:

- Día del Estado Plurinacional: January 22
- Carnaval: (2 days in February or March)
- Semana Santa: (40 days after carnaval)
- Día del Trabajo: May 1
- Aniversario UCB: May 14
- Corpus Christi: June 4
- Año Nuevo Andino Amazónico: June 21

2nd semester:

- First day of classes: First week of August
- Last day of school: Third week of December

HOLIDAYS WITH SUSPENSION OF ACADEMIC ACTIVITIES:

- Aniversario Departamental: La Paz - July 16th; Cochabamba – September 14th; Santa Cruz September 24th; Tarija – April 15th.
- Fiesta Patria: August 6
- Día del Estudiante: September 21
- Día de Difuntos: November 2

HEALTH INSURANCE

All foreign students must provide a prove of a valid personal worldwide coverage of medical and life insurance for the period of his/her stay in Bolivia.



VISA

The student visa is a prerequisite for enrollment of foreign students at Universidad Católica Boliviana "San Pablo", it can be processed directly in Bolivia.



ACCOMMODATION

UCB does not have dorms, however it provides counseling and student support in finding accommodation for the duration of their stay, according to your budget and requirements (room, department, Bolivian host family).



LIVING COSTS

- **Housing:** Room = (US\$ 250)
Apartment (2-3 personas = US\$ 500 - US\$ 600)
Host Family (US\$ 350 a US\$ 380) (includes food)
- **Food:** US\$ 120/month
- **Transportation:** US\$ 50/month



VOLUNTEER NET WALIKI FRIENDS

The Waliki Friends network is made up of students from U.C.B. who participated in the Student Mobility Abroad Program, who under the values of solidarity and reciprocity offer support to students who come from abroad to Bolivia.

The Waliki Friends carry out different activities throughout the semester to facilitate immersion and cultural exchange for foreign students.



Click at:





BOLIVIA IN GENERAL

Bolivia

The Plurinational State of Bolivia is located in the heart of South America. Geographically, Bolivia has a total area of 1,098,581 km² and three very distinct geographic zones: mountains, valleys and plains.

The constitutional capital of Bolivia is Sucre; however, the seat of government is located in La Paz.

The Bolivian population is 10,118,683 inhabitants, of which 56% are indigenous, 22% white and 22% mestizos. According to the Constitution of the State, Bolivia has been recognized as a "Multiethnic and Multicultural" country.

<http://bolivia.travel/>

<http://www.turismolapaz.com/>



Dragón Dormido.
Lago Titicaca, La Paz, Bolivia.

WEATHER



The climate in Bolivia varies depending on the area and city, it can vary of tropical and humid to cold and dry. The climate in La Paz is mild and dry, with an average temperature of approximately 14 °C and maximum 27 °C.

SOROJCHI (altitude sickness)



Altitude sickness, known locally as "sorojchi" affects some people in the highlands of western Bolivia. To combat altitude sickness its recommended to rest, it is advisable to reduce the amount of food and liquids that you consume and drink coca tea.

LOCAL TIME



The official time in relation to Greenwich Mean Time is 4 hours less (GMT-4). Bolivia does not make schedule changes, so there is no summer time or winter time, it stays the same all year and does not vary from one geographical area to another.

CURRENCY



The Bolivian currency is "boliviano" and its symbol is "Bs". This is issued in bills of 10, 20, 50, 100 and 200 bolivianos and in coins of 1, 2 and 5 bolivianos and 10, 20 and 50 centavos bolivianos.

EXCHANGE RATE



1 U\$S = 6.96 Bs.

Foreign currency in cash and traveler's checks can be exchanged at banks, exchange houses and hotels.

VOLTAGE



220 volts across the country; 110 volts is used in very few places. In the UCB voltage is 220.

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<https://internacional.ucb.edu.bo/>