Annex to Erasmus+ Inter-Institutional Agreement
INSTITUTIONAL FACTSHEET 2026/2027

INSTITUTIONAL INFORMATION

Name of the Institution	Libera Università Maria Ss. Assunta – LUMSA
Erasmus Code	I ROMA04
EUC	29188
OID	E 10107549
Institutional Website	www.lumsa.it
Online Course Catalogue	Cerca un insegnamento | Course Catalogue, Università LUMSA Libera Università Maria Ss. Assunta (cineca.it)

INTERNATIONAL RELATIONS OFFICE CONTACTS

OUTGOING STUDENTS **ROME CAMPUS**	Claudia Cogoni Valentina De Maria Elena Pietrobono	erasmus.outgoing@lumsa.it +39 06 68422 985 – 784 - 984
INCOMING STUDENTS **ROME CAMPUS**	Adeela Babar Barbara Righetti Claudia Costa	erasmus.incoming@lumsa.it +39 06 68422 211 - 478 - 211
OUTGOING AND INCOMING STUDENTS **PALERMO CAMPUS**	Josè Morana	erasmus.palermo@lumsa.it +39 091 681 0761
INTERNATIONAL AGREEMENTS	international@lumsa.it	

LUMSA CAMPUS

LUMSA is located in two wonderful cities in central and southern Italy: **Rome** and **Palermo**.
Teaching portfolio of the two campuses is available at the following link:

- BACHELOR DEGREE: https://lumsa.it/en/bachelors-degree-programs
- MASTER DEGREE: https://lumsa.it/en/masters-degree-programs
- SINGLE CYCLE DEGREE: https://lumsa.it/en/single-cycle-masters-programs

	COST OF LIVING IN ROME	COST OF LIVING IN PALERMO
Monthly housing and utilities	Shared room: €350 - €450 Single room: €450 - €700 Utilities: €60 - €110	Shared room: €120 - €260 Single room: €200 - €350 Utilities: €40 - €80
Monthly groceries	Food and Household expenses €200 – 300	Food and Household expenses €100 – 200
Leisure	Italian breakfast: 2,5 - 4€ Aperitivo (happy hour): €8 - €15 Cinema: €4.50 - €10 Restaurant: €15 - €40 Pizzeria: €15 - €30	Italian breakfast: 1,5 - 3€ Aperitivo (happy hour): €6 - €13 Cinema: €4.50 - €10 Restaurant: €15 - €40 Pizzeria: €10 - €30

REQUIREMENTS AND DEADLINES

Rule for undergraduate/postgraduate courses

Undergraduate students are best advised to choose courses at university level, while postgraduate students can choose courses at both undergraduate and postgraduate level.

Rules for courses taught in English

a) The enrolment in any specific **course taught in English at Rome Campus cannot be guaranteed and may be subject to availability**. Each course taught in English organized at Rome Campus has a limited access to 20/25 Students. The availability of the course will be assured at the time of the submission of online application and the required documents (including approved learning agreement). Students will be selected based on the date of application and the consistency of the degree path with the content of the degree in which they are enrolled at their home university.

b) **The English courses that are offered in Palermo do not have any access restrictions and can be guaranteed.**

c) Incoming Students can choose courses taught in English only if the home University also provides courses taught in English for LUMSA Students. **Students must request a confirmation to the International Relations Office of their home University.**

Rules for language skills

Erasmus+ incoming Students' language skills must be adequate to the courses they are going to attend.
The sending institution, according to inter-institutional agreement, is responsible for providing support to the nominated students so that they have the required language skills at the period of the submission of online application and the documents *beginning of the study period:*

Language of teaching	Required language knowledge level
Italian	Minimum level required: Italian B1
English	Minimum level required: English B2

LUMSA UNIVERSITÀ

Nomination Deadlines

First semester / Full year and Second semester	from March 1st to May 30th

Students' Online Application Deadlines

After the acceptance of their nomination, students will receive the Access Code by LUMSA, on the contact email provided by the sending university at the time of nomination, to complete the online application. The receipt of the submission has to be sent by email together with the following documents: • Headshot photo in .jpg format; • Valid Identity Card or Passport; • Codice fiscale (Italian tax identification number): to be obtained by applying to the Italian Consular authorities in the Country of residence; • European Health Insurance Card/private insurance; • Italian and/or English language certificate, depending on the selected language of courses; • Learning Agreement in PDF format only in case the partner University is not active on EWP; • Relevant medical certifications in case of disabilities or special needs. Application will be approved and an acceptance letter can be sent to the student and the home university only if all the required documents are submitted in time. *If the student faces difficulty obtaining the Italian tax code (Codice Fiscale) from the Italian consulate, the tax code can be submitted after arrival in Rome. The students are required to check their email. In case they have not received any communication till the deadline of the submission of application, they are requested to contact us for the clarification and details.	**First semester / Full year** Till 30th June **Second semester** Till 30th November

Start and end dates of the semesters, other deadlines and grading system

FIRST SEMESTER	**Welcome Day:** one week before the beginning of the classes. The participation in the welcome day is obligatory as that is the official date of the beginning of Erasmus period and will be written on the certificate of arrival
	Classes: From October till December
	Changes to the L.A.: can be done Within 15 days after the beginning of lessons
	Exams: early January-mid February
	Transcript of Records release: within one month from the end of the exams session. The date of end Erasmus will be that of the last exam given by the student.
SECOND SEMESTER	**Welcome Day:** one week before the beginning of the classes The participation in the welcome day is obligatory as that is the official date of the beginning of Erasmus period and will be written on the certificate of arrival
	Classes: From the mid of February till the mid of May

	Changes to the L.A.: can be done Within 15 days after the beginning of lessons
	Exams: mid-May-July
	Transcript of Records release: within one month from the end of the exams session. The date of end Erasmus will be that of the last exam given by the student.
ACADEMIC CALENDAR	https://lumsa.it/en/academic-year
GRADING SYSTEM	Grades are on a scale of 30/30: from 0 to 17 failed from 18 to 30: passed.

Additional Information

Italian Language Course	LUMSA International Language and Certification Center (CLIC) offers courses in Italian language and culture. There is a fee of 100€ per level and, if included in the Learning Agreement, students can achieve 4 ECTS credits (non-cumulative). Students can contact the Language Center (clic@lumsa.it) before their arrival to register and receive all the necessary information.
Housing	To support international Students in finding accommodation in Rome, LUMSA University has signed partnerships with some housing platforms. For information, check on the page (Accommodation | Università di Roma LUMSA).
Insurance	Students are personally responsible for obtaining insurance coverage for themselves and for their personal belongings. Insurance must be obtained prior to arrival in Italy and must cover costs in the event of illness or accident. EU Students should provide the European Health Insurance Card; Extra EU Students should provide private insurance. Our institution will, if necessary, provide assistance in securing insurance for incoming and outgoing students and staff in accordance with the requirements of the Erasmus Charter for Higher Education.
Visa and Residence Permit for non EU Students	a) Non EU Students who need a visa (check "il visto per l'Italia.esteri.it), will receive from the I.R.O. a letter of invitation addressed to the Italian Embassy, where they have to apply for a study purpose visa well in advance. b) The Embassy gives the Students the link for the pre-registration (mandatory) on the Universitaly portal (https://www.universitaly.it/) c) Within 8 working days from their arrival in Italy, Students must apply for the Residence Permit, following the instructions given by the I.R.O.

Psychological counselling and Special Needs students	In order to guarantee the right to study and to promote inclusion in university life, LUMSA provides services for students with disabilities and/or with a diagnosis of Specific Learning Disorders (DSA) (https://lumsa.it/en/facilities-for-special-needs-students) LUMSA also provides Students with a free psychological support service. (https://lumsa.it/en/psychological-counselling-service) In order to take advantage of these services the students are required to submit the official medical certificate/attestation at the time of the submission of application.